



BUSINESS LICENSING
200 E Morris Ave, Ste 200
South Salt Lake, UT 84115
(801) 483-6063
businesslicense@sslc.gov

**THIS APPLICATION IS
NOT A LICENSE TO
CONDUCT BUSINESS.**

LANDLORD BUSINESS LICENSE APPLICATION

For landlords with one or more rental dwellings within the city limits of South Salt Lake.

SECTION 1: BUSINESS INFORMATION – Please complete all blanks; write N/A if not applicable.

Rental Business Name: _____

Rental Address: _____

Property Owner(s): _____

(The Fee Title Owner individual(s), ownership group, and/or business entity as recorded with the Salt Lake County Assessor.)

Owner Contact Name: _____

Mailing Address: _____

Phone Number: _____ Email Address: _____

Number of units at this location: _____ Number of off-street parking stalls: _____

SECTION 2: ADDITIONAL CONTACT – Cannot be left blank.

Contact Name: _____

Home Address: _____

Street

City

State

Zip

Phone: _____ Email: _____

Contact Role(s), mark all that apply:

- ☐ Business Owner
- ☐ Property Manager
- ☐ Emergency Contact
- ☐ Authorized Employee
- ☐ Other Officer or Agent

SECTION 3: NOTIFICATIONS AND VERIFICATION OF AUTHORITY

- This application does not constitute a business license. Incomplete applications will not be processed.**
- Decisions on applications are made based upon the information provided on the application materials, reviews, and inspections performed.
- Application denial or subsequent license suspension or revocation are most often the result of an inaccurate or incomplete application, failure to update information, and/or non-compliance with the Municipal Code, and/or applicable building, fire, and environmental codes.
- It is the applicant's responsibility to determine and comply with any requirements from other regulatory agencies.

I affirm that: I am an authorized agent of the owner/group/entity for the business for which application is being made, and that the information on this form and on all application materials is both complete and accurate to the best of my knowledge.

Signature _____

Print Name _____

Date _____

SECTION 4: FEES – Annual rates listed.

License Type	Fees	Reduced Fees for Good Landlord Certification
Single Family Home	\$375.00 per unit	\$30.00 + \$30.00 per unit
Duplex or Triplex	\$101.00 per unit	\$40.00 + \$30.00 per unit
Owner-Occupied Duplex or Triplex	\$60.00 per unit	\$24.00 per unit
Quadplex	\$150.00 + \$151.00 per unit	\$100.00 + \$30.00 per unit
Apartments (5+ units in a single location)	\$150.00 + \$151.00 per unit	\$125.00 + \$30.00 per unit
Short-Term Rental (less than 30 days)	\$169.00 + \$7.00 per unit	N/A

OFFICE USE ONLY	DATE RECEIVED	LICENSE FEE	RECEIPT #
LICENSE #		LICENSE TYPE	
ZONING APPROVAL	DATE	NOTES	
BUILDING APPROVAL	DATE	NOTES	
FIRE APPROVAL	DATE	NOTES	